

Moving Checklist

2 Month's Prior to Moving

- Empty closets, attics and storage areas. Throw out, sell or donate any items no longer needed.
- Obtain estimates from several different moving companies and choose one.
- Start collecting boxes or call box-supplying companies to get estimates.
- Make arrangements for home owner's insurance with an insurance company.
- Ensure finances are in order to cover your closing costs.

6 Weeks Prior to Moving:

- If moving out of town, make travel arrangements.
- Notify your children's schools and contact new schools for enrollment.
- Obtain copies of school records or have them sent to new schools.
- Call utility companies to disconnect services & arrange installation of services at new location.
- Start packing boxes, starting with off-season items and storage areas (ie: if you're moving in the summer, pack winter clothes, decorations, etc).
- Confirm travel arrangements if moving out of town
- Arrange to have medical documents, dental records, veterinarian records transferred (if moving cities)
- Arrange for bank account transfers etc. If necessary

1 Week Prior to Moving

- Complete packing. Ensure boxes are properly labelled so that movers know where to put boxes
- Pack a suitcase or duffle bag with clothes, toiletries, towels and other items you may need until boxes are unpacked.
- Ensure electronics such as iPads, laptops, computers, televisions & gaming systems are properly packed and will be transported without breaking.
- Arrange payment for movers
- Change your address at medical offices, dentist offices, veterinarian offices, cell phone companies, post office, magazine/newspaper subscriptions, paypal, amazon.ca, schools, employment, car insurance companies, ministry of transportation, loan companies, tax authorities, banks etc.
- If winter, ensure snow has been removed or arrange for snow removal.
- If you have access to your new home prior to the moving day, ensure that areas where large pieces of furniture will be placed are cleaned thoroughly. This will save you from moving these again in the future.
- Ensure pool and spa equipment is in good working order (if included with sale) and/or empty spas, winterize pools as necessary.
- Pick up any keys you may have left with neighbours/friends to look after your home while you're away.

Day of Moving:

- Carry with you: valuables, electronics, keys to new home, pets, children, prescription medication and payment for movers.
- Ensure the pilot light for the furnace is on at new home.
- Ensure new home is cleaned prior to placing furniture.
- At previous home, lock doors and windows, ensure lights are turned off, check pilot light of furnace (turn off if the home will be vacant for a long period of time). Turn off water if necessary and do final walk-through to ensure everything has been packed.
- Check storage sheds, garages, etc to ensure all items have been removed.
- Check lawns, gardens, forts, igloos etc to ensure that all items have been removed.
- Leave behind manufacturers warranties for appliances, roof, furnace etc.
- Leave behind special instructions for anything (location of water shut-off valves etc.
- Make sure fences are closed properly before leaving property.
- Leave important information like garage door codes and alarm codes for new owners.